



**Community Development Committee Action Report
for October 11th, 2011 Meeting held in the
Morris Room at 4:00 p.m.**

PRESENT: Mayor LeBlanc, Deputy-Mayor Sonnenburg, Councillor Antonakos, Councillor Flynn, Councillor Probert, Councillor Black, Councillor Strike, Joanne Henderson, Manager of Recreation & Culture, Manda Blakeley, Promotions Coordinator, Jack Taylor, Paul Knowles, Chief Administrative Officer

- 1) **DECLARATION OF PECUNIARY INTEREST** - now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK** - with the secretary
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **If there is an addendum, in accordance with Section 15.2.4 (of Striking Report) does the committee wish to approve this addendum?**

TO BE DISCUSSED

122344 Received from Paul Knowles, Chief Administrative Officer
Addressed to Community Development Committee
Date August 5th, 2011
Topic 2012 Budget

SUMMARY

Each municipal department is currently preparing their 2012 budget request for consideration in the 1st draft of the budget. Treasurer will be presenting the 1st draft of the complete budget to Council on October 17th, 2011 so the Community Development budget request needs to be finalized at the next meeting on October 3rd, 2011. Background information on the 2011 budget has been distributed.

UPDATE

Budget requests from the Sub-Committees are summarized on the attached.

STAFF RECOMMENDATION

THAT the attached budget request be forwarded to the Treasurer for inclusion in the 1st draft of the 2012 budget.

COMMITTEE DECISION

THAT the attached budget request be forwarded to the Treasurer for inclusion in the 1st draft of the 2012 budget.

122349 Received from Paul Knowles, Chief Administrative Officer
 Addressed to Community Development Committee
 Date August 10th, 2011
 Topic Budget

SUMMARY

The previously distributed Budget report shows that actual and currently committed expenditures, for this budget area, should be under budget.

Operating	\$44,760
Capital	<u>\$10,398</u>
TOTAL	\$55,158

Also additional funds from reserve could be reallocated if budgeted project is cancelled. These funds could be directed to projects in 2011 such as:

- new display board sign at Industrial & Townline: \$50,000
- replace community tents: \$20,000

UPDATE

Sub-Committees have requested that the following projects be completed in 2011 with the available budget funds:

- Downtown Corridor Enhancement Plan \$4,000
- Tents \$20,000
- Town Hall Steps Carpet \$5,000
- Town Maps \$7,500

STAFF RECOMMENDATION

THAT the following projects proceed in 2011:

- Downtown Corridor Enhancement Plan \$4,000
- Tents \$20,000
- Town Hall Steps Carpet \$5,000
- Town Maps \$7,500
- Office Equipment for EDO \$5,000

COMMITTEE DECISION

THAT the following projects proceed in 2011:

- Downtown Corridor Enhancement Plan \$4,000
- Tents \$20,000
- Town Hall Steps Carpet \$5,000
- Town Maps \$7,500
- Office Equipment for EDO \$5,000

122427 Received from Various Sub-Committees
 Addressed to Community Development Committee
 Date September 2011
 Topic Action Reports

SUMMARY

Action Reports from the various Sub-Committees are attached. Noteworthy items include:

Downtown Initiatives	122350 Budget and Engage Consultant
Industrial Initiatives	122346 Engage Consultant 122344 Budget
Town Hall Auditorium	122377 Work Plan 122395 Carpeting 122396 Balcony 122400 Renovation Account
Community Enrichment Grants	122388 Grants 122392 Tents 122393 Budget
Tourism Initiatives	122344 Budget 122349 2011 Budget
Community Programming Initiatives	122403 Grants 122404 Grants 122405 Haunted House 122408 Moore House 122409 After School Program 122422 Budget

STAFF RECOMMENDATION

THAT Committees' decisions be endorsed.

COMMITTEE DECISION

THAT Committees' decisions be endorsed.

122428 Received from Paul Knowles, Chief Administrative Officer
Addressed to Community Development Committee
Date September 22nd, 2011
Topic Musical Fountain

SUMMARY

A musical fountain for the river is proposed in the 2012 budget. Staff will show a video which describes possible fountain. Fundraising efforts will focus on the Market Square Pavilion in 2012.

STAFF RECOMMENDATION

THAT proposed funding in 2012 budget remain but that efforts during the year concentrate on developing a firm detailed design and cost estimate funding any costs from the municipal contribution portion of the budget.

COMMITTEE DECISION

THAT proposed funding in 2012 budget remain but that efforts during the year concentrate on developing a firm detailed design and cost estimate funding any costs from the municipal contribution portion of the budget.

122429 Received from Paul Knowles, Chief Administrative Officer
Addressed to Community Development Committee
Date October 4th, 2011
Topic Industrial Strategy & Downtown Corridor Enhancement Plan

SUMMARY

Doyletech has begun work on developing the Industrial Strategy and the Downtown Corridor Enhancement Plan. To gather data they will be making targeted calls with individuals and conducting a workshop in late November (one for each topic). Individuals that will be consulted include:

- Industrial
 - Prominent service providers;
 - Developers;
 - Real Estate Agents;
 - Industrialists;
 - Non-retail/service commercial; and
 - Entrepreneurs.

- Downtown
 - BIA;
 - Building owners;
 - Tenants;
 - Real Estate;
 - (include Lansdowne Avenue)

STAFF RECOMMENDATION

THAT the names of any individuals that should be consulted be provided to staff.

COMMITTEE DECISION

A number of individuals, to be included in the consultation, were identified. Any additional names are to be forwarded to staff.