



Corporate Services Committee Action Report  
for December 20<sup>th</sup>, 2011 meeting held  
in the Council Chambers at 7:00 p.m.

**PRESENT:** Mayor LeBlanc, Deputy-Mayor Sonnenburg, Councillor Antonakos, Councillor Flynn, Councillor Probert, Councillor Black, Councillor Strike, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY INTEREST** - now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK** - with the secretary
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **If there is an addendum, in accordance with Section 15.2.4 (of Striking Report) does the committee wish to approve this addendum?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

123034      Received from Phil Hogan Treasurer  
Addressed to Corporate Services  
Date December 11<sup>th</sup> 2011  
Topic Ontario Economic Outlook

**SUMMARY**

The Province is forecasting another significant deficit for the end of year March 2012 and they are forecasting several more years of the same.

Year	(In Millions of Dollars)		
	Revenue	Expenses	Surplus (Deficit)
2008	103,579	102,979	600
2009	96,935	103,342	(6,409)
2010	95,793	115,055	(19,262)
2011	106,658	120,669	(14,011)
2012	108,275	124,269	(15,994)

The total debt for the Province of Ontario has grown from 105 Billion to 160 Billion during this past four year period.

**COMMENT**

For Council's Information.

**STAFF RECOMMENDATION**

Receive and File

**COMMITTEE DECISION**

Receive and file

122499      Received from Phil Hogan, Treasurer  
Addressed to Corporate Services  
Date November 10<sup>th</sup>, 2011  
Topic 10 Year Capital Plan

**SUMMARY**

The municipality has had various capital plans for future requirements. We are now in process of developing a single document that brings all of these plans together.

Federal Gas Tax Funding which we receive \$290,000 per year has a requirement that this type of a consolidation take place.

Treasurer to discuss items within the 10 year plan and how they will be financed. This will include all categories other than the "OTHER" the Other items will be brought forward to a meeting in January. Items to be included will be:

Sewer & Water Capital  
Road Capital  
Public Works Equipment  
Administration  
Protective Services Equipment  
Recreation Services

**STAFF RECOMMENDATION**

To be discussed

**COMMITTEE DECISION**

Bring forward

123035      Received from Duncan Rogers, Clerk  
Addressed to Corporate Services  
Date December 11<sup>th</sup> 2011  
Topic User Fees

**SUMMARY**

The Clerk has prepared a list of fees and charges of the Town of Carleton Place for 2012.

**STAFF RECOMMENDATION**

That Council hereby authorizes the acceptance of the report as prepared by the Clerk for User Fees and Charges for 2012.

**COMMITTEE DECISION**

That Council hereby authorizes the acceptance of the report as prepared by the Clerk for User Fees and Charges for 2012.

123036      Received from Phil Hogan, Treasurer  
 Addressed to Corporate Services  
 Date December 11<sup>th</sup> 2011  
 Topic Tax Accounts for Writeoff

**SUMMARY**

The Municipality is in the process of attempting to transfer certain lands into the municipalities name. Tax arrears are shown as owing and should be written off. The two properties include Johnston St. Park and a pathway that goes between McDiarmid Lane and Peckett Drive. Both of these properties should be in the Town of Carleton Place name as per subdivision agreements. This writeoff will allow the municipality to get back taxes paid to the County and the School Boards.

Staff are working with Lawyer to have these properties brought under the name of the municipality.

**STAFF RECOMMENDATION**

That Council hereby authorizes the Treasurer to write off taxes as allowed under section 354 (2) (a) where it is the recommendation of the Treasurer to do so.

0928 030 065 29501 0000	Johnston St. Park	\$19,295.36
0928 020 030 11851 0000	McDiarmid Lane	\$11,403.88

**COMMITTEE DECISION**

That Council hereby authorizes the Treasurer to write off taxes as allowed under section 354 (2) (a) where it is the recommendation of the Treasurer to do so.

0928 030 065 29501 0000	Johnston St. Park	\$19,295.36
0928 020 030 11851 0000	McDiarmid Lane	\$11,403.88

123037      Received from Phil Hogan, Treasurer  
 Addressed to Corporate Services  
 Date December 11<sup>th</sup> 2011  
 Topic Main Unix Computer System

**SUMMARY**

Within the last few months the Unix Server which is our main Financial Computer has not been reliable in performing backups and has been failing at least once a week. The server was installed in 2006 and I was planning a replacement in 2013. I am now rethinking this date and would like to pursue replacement in early 2012. Deeming & Associates have provided a quote to upgrade the server at \$17,155 plus taxes and travel costs if required. Funds are in reserve to pay for the upgrade.

Deeming & Associates has been involved in our last two upgrades which occurred in 1999 and 2006 and are highly recommended by our Software provider for such installations.

We will utilize our own technology staff where possible to assist in the installation.

**STAFF RECOMMENDATION**

That Council authorize Deeming & Associates be contracted to replace our Main Financial Server (Linux Server) at the estimated cost of \$17,155 plus taxes and travel costs if required.

**COMMITTEE DECISION**

That Council authorize Deeming & Associates be contracted to replace our Main Financial Server (Linux Server) at the estimated cost of \$17,155 plus taxes and travel costs if required.

123038      Received from    Army Navy Air Force Veterans In Canada  
                 Addressed to      Corporate Services  
                 Date                December 15<sup>th</sup> 2011  
                 Topic                Tax Exemption for Unit 396 Army Navy Air Force

**SUMMARY**

Requesting tax exemption for the Unit 396 Army, Navy, Air Force Veterans facility located at 315 Townline Road East in Carleton Place.

**STAFF RECOMMENDATION**

That a By-law be forwarded to Council for exemption of the applicable property taxes for the years 2012 - 2015. .

**COMMITTEE DECISION**

That a By-law be forwarded to Council for exemption of the applicable property taxes for the years 2012 - 2015. .