



Physical Environment Committee Action Report
of January 4th, 2011 held in the
Council Chambers at 7:00 p.m.

PRESENT: Mayor LeBlanc, Deputy-Mayor Sonnenburg, Councillor Antonakos, Councillor Flynn, Councillor Probert, Councillor Black, Councillor Strike, Phil Hogan, Treasurer, Duncan Rogers, Clerk, Les Reynolds, Director of Protective Services, Lisa Young, Director of Planning and Development, Paul Knowles, Chief Administrative Officer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY INTEREST** - now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK** - with the secretary
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **If there is an addendum, in accordance with Section 15.2.4 (of Striking Report) does the committee wish to approve this addendum?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

122028 Received from County of Lanark
 Addressed to Dave Young, Director of Public Works
 Date December 15th, 2010
 Topic Transportation Master Plan

SUMMARY

The County is advising all local municipalities that the Transportation Master Plan has been adopted by County Council and is available for viewing through the County's website.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and File.

COMMITTEE DECISION

Receive and File.

ACTION ITEMS TO BE DISCUSSED

122006 Received from Phil Hogan, Treasurer
 Addressed to Policy Review Committee
 Date December 10th, 2010
 Topic 2011 Budget

SUMMARY

Treasurer will present 3rd draft of 2011 budget.

STAFF RECOMMENDATION

To be discussed

COMMITTEE DECISION

Bring forward to Policy Review Committee. Public meeting is to be advertised for January 18th, 2011.

122016 Received from Paul Knowles, Chief Administrative Officer
 Addressed to Policy Review Committee
 Date December 8th, 2010
 Topic 7 Beckwith Street

SUMMARY

Earlier, options for the redevelopment of 7 Beckwith Street were evaluated. After considering the condition of the building and the site clean up costs associated with various uses, the option selected involves removing the building and dividing the property. The north 'clean portion is available for municipal commercial use and a parking lot is to be constructed on the south portion. The parking lot is to be constructed to facilitate operation of a part time Farmers' Market. Consultant has prepared the attached sketch of this option for the redevelopment of 7 Beckwith Street.

Design Rational Provided by Architect

"This project is to include provisions for a Farmers' Market in 2011. We feel that it requires a contemporary image without mimicking the past. To construct a barn or build an inexpensive utilitarian farm building would be out of place in this semi-urban setting. Therefore, our starting point is farm imagery using a pallet or rural materials to develop a contemporary interpretation of a farmers' market. The concept is the Barn, silo and storage shed. The Barn is the long extruded roof shelter to protect the vendors and public from rain and sun. It allows trucks to back under it to sell from tailgates and people to walk along the sidewalk to browse. It uses large wood structural elements at unusual angles to create an eye catching architectural statement. The storage/washroom component is the shed. It is a masonry structure with a sliding barn door of wood. We have incorporated some "Green" ideas into the concept that become our silo. The rain water from the shelter roof will be collected in a concrete cistern and can be used for irrigation of the landscape elements on the site and to clean up after the market. We can also look into using this as grey water for the washrooms themselves. The entire structure has been moved along Beckwith Street (from the middle of the site) to recreate the street/building wall edge, which is traditional in a small town. We have ideas for lighting and additional landscaping. We have also briefly looked mirroring the entire building and resulting in the shed component at the corner. This idea has merit, and can be looked at in more detail should this project proceed."

STAFF RECOMMENDATION

THAT the sketch be circulated to the BIA and Farmers' Market for comment and that a cost estimate for work be prepared.

COMMITTEE DECISION

THAT the sketch be circulated to the BIA and Farmers' Market for comment and that a cost estimate for work be prepared.

122029 Received from Robert McDonald
Addressed to Duncan Rogers, Clerk
Date December 13th, 2010
Topic Extension of sidewalks on Franktown Road to Hwy. #7

SUMMARY

Mr. McDonald is concerned about pedestrian access on Franktown Road in the vicinity of Hwy. #7. Currently the sidewalk, on Franktown Road, ends at the Beckwith Mall on the east side and Findlay Avenue on the west side and that leaves no pedestrian access to Hwy. #7.

Although the signalized intersection at Hwy. #7 and Franktown Road has pedestrian controls and a painted crossover, there is no appropriate pedestrian access to or from the intersection.

Mr. McDonald is also concerned about the lack of streetlighting in this area.

COMMENT

The Ministry of Transportation (MTO) controls the section of Franktown Road from Hwy. #7 to Findlay Avenue.

STAFF RECOMMENDATION

THAT staff forward Mr. McDonald's concerns to MTO and request that they provide the Town with a response as to their position on this matter.

COMMITTEE DECISION

THAT staff forward Mr. McDonald's concerns to MTO and request that they provide the Town with a response as to their position on this matter.

122030 Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date December 21st, 2010
Topic ROMA/OGRA Conference - Request for Delegations

SUMMARY

Request forms are now available for Municipal Delegations with Ministers at the upcoming conference.

COMMENT

Submission deadline for delegation request is January 27th, 2011 if Council wishes to meet with a specific Ministry.

STAFF RECOMMENDATION

THAT Committee determine if there will be a delegation request submitted.

COMMITTEE DECISION

Committee members will present a submission to staff if required. Receive and File.

122031 Received from Dan Melbourne
 Addressed to Councillor Flynn
 Date December 8th, 2010
 Topic Queen Street Parking Concern

SUMMARY

Resident is concerned about on street parking that is occurring adjacent to his property on the east side of Queen Street between Miguel Street and Coleman. There is no curb or sidewalk in this location and vehicles pull of the road and park partially of the grass creating a maintenance problem for Mr. Melbourne.

COMMENT

The installation of curbing would be one solution to this issue, the estimated cost to undertake this would be approximately \$12,000. Also, an interim solution may be to restrict parking, which in turn would create an additional issue for the Town such as enforcement and tenant concerns from the municipality owned facility on this street. This work has not been accounted for in the 2011 budget.

STAFF RECOMMENDATION

THAT Committee determine if this project is to be incorporated into the 2011 budget.

COMMITTEE DECISION

THAT this project be incorporated into the 2011 Budget.

122032 Received from Joe Tiernay, Executive Director, OGRA
 Addressed to Ontario Municipalities
 Date November 5th, 2010
 Topic Minimum Maintenance Litigation Status Report

SUMMARY

A legal challenge has been filed to have Minimum Maintenance Standards declared null and void.

The OGRA is representing Ontario Municipalities in defense of the Minimum Maintenance Standards and our legal counsel has been granted intervenor status in these proceedings. The hearing on this matter was originally scheduled for November 10th, 2010 but due to various filings it has been deferred until the spring of 2011.

COMMENT

It is anticipated that there will be further information available at the ROMA/OGRA combined conference in February.

STAFF RECOMMENDATION

Receive and File.

COMMITTEE DECISION

Receive and File.

122033 Received from Bryan Clarke, Executive Director , Association of Ontario Road Supervisors
 Addressed to Mayor Wendy LeBlanc and Council
 Date December 16th, 2010
 Topic Brian Pountney Professional Designation

SUMMARY

Mr. Clarke, on behalf of AORS, is providing notification and congratulations for Brian Pountney achieving certification as a Certified Road Supervisor - Senior Designation.

COMMENT

The Senior Designation is the highest level of four which requires the maximum criteria for experience and education. Brian has worked in the Public Works sector for almost 24 years and has work for cp as the Public Works Superintendent for over 4 years.

STAFF RECOMMENDATION

THAT Council acknowledges Mr. Pountney's achievement.

COMMITTEE DECISION

THAT Council acknowledges Mr. Pountney's achievement.

122034 Received from Dave Young, Director of Public Works
 Addressed to Physical Environment Committee
 Date December 23rd, 2010
 Topic Stimulus/Build Canada - Deadline Extension

SUMMARY

Details have been provided regarding the extension of the Stimulus/Build Canada Program and municipalities seeking an extension are required to provide a formal request that includes a schedule, anticipated costs beyond the original March 31st, 2011 deadline and a motion of Council requesting the extension. All the information is required by January 17th, 2011.

COMMENT

Staff are recommending the following request be submitted by Carleton Place.

Project	Extension Date	Funds	Work
Bridge Street	September 30 th , 2011	\$150,000	-Complete restoration -Address deficiencies
WWTP	September 30 th , 2011	\$250,000	-Site restoration -Commissioning
WTP	September 30 th , 2011	\$200,000	-Electrical improvements -Solids handling
McNeely Ave. Trail	September 30 th , 2011	\$250,000	-Material placement, grading & restoration

It should be noted that the McNeely Avenue Trail will need to be submitted by Beckwith Township.

122034 Continued

STAFF RECOMMENDATION

THAT the Council of the Town of Carleton Place hereby authorizes staff to submit a request for an extension for Bridge Street Reconstruction.

ALSO THAT Council hereby commits to finish this project and accept responsibility for any costs incurred beyond October 31st, 2011.

THAT the Council of the Town of Carleton Place hereby authorizes staff to submit a request for an extension for the Boiler replacement at the Wastewater Treatment Plant.

ALSO THAT Council hereby commits to finish this project and accept responsibility for any costs incurred beyond October 31st, 2011.

THAT the Council of the Town of Carleton Place hereby authorizes staff to submit a request for an extension for the Filter-to-Waste project at the Water Treatment Plant.

ALSO THAT Council hereby commits to finish this project and accept responsibility for any costs incurred beyond October 31st, 2011.

ALSO THAT the Town of Carleton Place provide Beckwith Township with the required information to request an extension of the McNeely Avenue Trail.

COMMITTEE DECISION

THAT the Council of the Town of Carleton Place hereby authorizes staff to submit a request for an extension for Bridge Street Reconstruction.

ALSO THAT Council hereby commits to finish this project and accept responsibility for any costs incurred beyond October 31st, 2011.

THAT the Council of the Town of Carleton Place hereby authorizes staff to submit a request for an extension for the Boiler replacement at the Wastewater Treatment Plant.

ALSO THAT Council hereby commits to finish this project and accept responsibility for any costs incurred beyond October 31st, 2011.

THAT the Council of the Town of Carleton Place hereby authorizes staff to submit a request for an extension for the Filter-to-Waste project at the Water Treatment Plant.

ALSO THAT Council hereby commits to finish this project and accept responsibility for any costs incurred beyond October 31st, 2011.

ALSO THAT the Town of Carleton Place provide Beckwith Township with the required information to request an extension of the McNeely Avenue Trail.

122035 Received from Robert Mitchell
 Addressed to Dave Young, Director of Public Works
 Date December 14th, 2010
 Topic Francis Street Lighting Request

SUMMARY

Resident is requesting that the Town install a streetlight on Francis Street, north of Lake Avenue East.

COMMENT

Staff have confirmed that there is a requirement for the installation of a streetlight in this area. This installation can be accommodated within the proposed streetlight account in 2011.

STAFF RECOMMENDATION

THAT staff proceed with the installation of a new streetlight on Francis Street north of Lake Avenue East and fund this work from the existing streetlight budget in 2011.

COMMITTEE DECISION

THAT staff proceed with the installation of a new streetlight on Francis Street north of Lake Avenue East and fund this work from the existing streetlight budget in 2011.