



Physical Environment Committee Action Report
of September 6th, 2011 held in the
Council Chambers at 7:00 p.m.

PRESENT: Mayor LeBlanc, Deputy-Mayor Sonnenburg, Councillor Antonakos, Councillor Flynn, Councillor Probert, Councillor Black, Councillor Strike, Phil Hogan, Treasurer, Les Reynolds, Director of Protective Services, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY INTEREST** - now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK** - with the secretary
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **If there is an addendum, in accordance with Section 15.2.4 (of Striking Report) does the Committee wish to approve this addendum?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

122352 Received from Dena Comley
 Addressed to Council
 Date August 30th, 2011
 Topic National Tree Day

SUMMARY

Wednesday, September 21st, 2011 marks the first National Tree Day in Canada. The Urban Forest/River Corridor Advisory Committee is marking the occasion with the planting of a native tree at the arena (between the ball diamonds, near the batting cage) at 10:00 a.m. Council is invited to join in marking this event and showcasing the Town's continuing commitment to the natural environment and beautification of Carleton Place through trees.

COMMENT

For Council's Information.

STAFF RECOMMENDATION

THAT available members of Council attend. Receive and file.

COMMITTEE DECISION

THAT available members of Council attend. Receive and file.

TO BE DISCUSSED

122150 Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date March 29th, 2011
Topic Snowplowing/Removal Operations

SUMMARY

This past winter, despite issuing a number of tickets, winter parking created some problems for snowplowing/removal operations. Also, there were some complaints from residents.

UPDATE

Presently, there is a complete prohibition on overnight parking Nov. 15 – Apr. 1 regardless of weather conditions. This system was put in place over 50 years ago because it was impossible to notify residents in a timely manner when snowplowing or removal was to take place. Today we have multiple communication methods at our disposal and notification can be carried out quickly. A system similar to the City of Ottawa's that imposes a parking ban when certain weather conditions are in place would allow us to target by-law enforcement more effectively and ensure that the streets are clear of vehicles during active operations while allowing residents to park on the street when it doesn't cause any problems.

STAFF RECOMMENDATION

1. That Sec. 9.2 of By-law 46-2003 (Traffic and Parking) be amended to read "From November 15 to April 1 of any year no person shall park a vehicle or permit a vehicle to remain parked on any highway between 12:00 am midnight to 7:00 am when a snow accumulation of 7 cm or more is forecast by Environment Canada for the local area. This includes any forecast for a range of snowfall that may be greater than 7 cm (ie. 5 cm to 10 cm).

2. That Sec. 10 of By-law 46-2003 (Traffic and Parking) be amended to read:
Vehicles in Violation
Any vehicle found to be parked on any highway in violation of Sec. 9 shall be ticketed and towed to a location where it will not interfere with snowplowing or removal operations. All towing costs are to be the responsibility of and shall be paid by the vehicle owner.

3. That staff develop strategies for education of the public about the changes to the by-law and effective methods of notification when the restrictions are in effect. These may include but are not limited to print or broadcast media, the municipal website, social media or municipal signage.

COMMITTEE DECISION

THAT staff continue to work on this issue. Bring forward

122353 Received from Paul Knowles, Chief Administrative Officer
 Addressed to Physical Environment Committee
 Date August 8th, 2011
 Topic Sister City Committee

SUMMARY

To date this year, the Sister City Committee has organized 'Wine'd Downtown', a successful student exchange with Franklin, Tennessee and a BBQ during the Bridge Street Bazaar. New this year, the Sister City Committee is partnering with the Carleton Place Canadians to hold a pre-game 'Tailgate Party' outside the arena on September 17th, 2011 prior to the first home game of the season.

Also, the Heritage Ball will be held in the Town Hall Auditorium on September 24th, 2011 and a giant pumpkin will be delivered to Franklin, Tennessee in October.

The Sister City activities are primarily funded by fundraising activities and donations with a \$2,500 per year municipal contribution.

The following summarizes the Committee's finances during 2010:

DESCRIPTION	AMOUNT
Wine'd Downtown	(\$3,056.00)
Heritage Ball	(\$3,479.00)
Tax Funding	(\$2,500.00)
From Reserves	(\$1,524.00)
Expenses (Major expenses were portion of airfare for students and one chaperone plus expenses such as meals and admissions to museums etc)	\$10,559.00

NOTE: In 2010, the Student Exchange Program included Comrie for the first time which significantly increased the cost. The extra expense was funded from a reserve established for the Committee when there was only a Franklin exchange and revenues exceeded costs.

STAFF RECOMMENDATION

THAT liquor be permitted at the Tailgate Party and the Heritage ball events.

COMMITTEE DECISION

THAT liquor be permitted at the Tailgate Party and the Heritage ball events.

122354 Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date August 11th, 2011
Topic Kerry Hamilton Presentation

SUMMARY

In July, Council viewed a presentation on improving the walkability of the community. Following this presentation, members of Council were asked to forward any specific suggestions for walkability improvements for consideration in the 2012 budget.

Specific suggestions from members of Council followed by staff comments are below;

From a Seniors point of view, the ability to sit down and rest while out walking is just as important as having places to walk. I know that this is slightly off topic, but I think that we need to address the issue of benches along trails; for example, I have had a number of people ask about benches along the RiverWalk trail. The Commemorative bench program is unlikely to produce enough benches to meet the need in the immediate future so I think that this is something that we need to give some consideration to.

Benches can be installed where space is available for \$1,500 - \$2,250 each

At the Day care Centre... the natural gas "hookup" is placed at the side lawn of Francis St. about 20 feet from the side of the building, in the middle of the lawn. It has no protective bollards or cage around these pipes and could easily be smashed off in the case of a vehicle not staying of the road way.

Public Works forward concerns to Enbridge

The southbound lane of Central Bridge needs to have some orange paint / striping attached to the sidewalk curb that sticks out into the roadway right where the Bridge sidewalk starts (bad description). A south bound car could easily clip the sidewalk here and I am told that this has actually happened. (the street effectively narrows at the bridge on the Westside, southbound).

Maintenance item - forwarded to Public Works for action.

Concerns have been raised along with myself about the southbound lane approaching from the north side of the river to MacArthur Island. This is a sharp turn and given winter weather / bad drivers, it is easy to imagine a vehicle slipping and crashing into the river prior to the immediate approach to the Bridge. This is private property but I am wondering if a couple of selected bollards could mitigate the issue or could the entrance to the parking lot area behind the building be closed or gated?. (This is the old Bates & Innes building beside Bill Bagg that I am talking about.

Redevelopment of the island is being discussed. This issue should be considered as part of the redevelopment project.

While we are congratulating ourselves on the great street lighting downtown, the fixtures (many) are quite discoloured either from dirt or the discolouring effect that hits plastic with time.) The colour appears to be inside the globes and I suspect cutting down on the effectiveness.

Cleaning or a replacement program should be considered I think. We have a great number of these fixtures now around town.

Maintenance item - forwarded to Public Works for action. Work in the downtown core has been completed and other areas with decorative lighting will be scheduled later this year.

122354 Continued

As to walkability, I am interested in knowing how planning can incorporate these general concerns into design for new areas. I know the answer but I still think the new streets are too narrow in many of the new areas.

The Town's standard for new residential streets is 9.0m width of asphalt with a curb on one side and a sidewalk on the other side. This allows two lanes for traffic and parking on one side of the street. The new Official Plan will identify a pathway system that will connect neighbourhoods and improve the walkability of the community.

1. Investigate a new trail from watertower to Walmart. Appears to be a natural route.

Concerns have been raised, in the past, from MOE inspectors regarding access to the Water Tower. Creating a public trail may lead to the requirement to secure the Water Tower site with fencing.

2. Continuation of trail from storm water pond to Maple Lane, apparently loops are important for trials.

Extending the pathway to Maple Lane would require constructing boardwalk for much of the route and would cost approximately \$60,000.

3. Twice a year painting of all cross walks within the town. Something similar to what Perth does on their mainstreet would be great, bright green. I watched a family of five cross at McNeely and Coleman walking their bikes. They were visible scared.

Line painting on Townline Rd and McNeely Ave are the County's responsibility and Hwy 7 and Hwy 15 are MTO's responsibility. Although the Town could make a request for different painting at crosswalks it is unlikely that there road authorities would deviate from their policies.

4. More bike racks throughout the town, as articulated by a recent letter to the editor in the Canadian.

There are currently bike racks at the Town Hall, Arena, Pool, and Library. New bike racks can be installed for approximately \$300.00 where they are needed and space is available

5. Investigate strategic location within the town for benches for seniors to rest.

Benches can be installed where space is available for \$1,500 - \$2,250 each.

6. Price a row of trees on the eastern side of the our trial on McNeely Avenue. It is one thing to have a trial, but it is horrible to walk.

The pathway on the east side of McNeely between Coleman and the Your Independent Store is temporary. When the adjacent property develops the grades will most likely change. Trees will be incorporated when the adjacent property develops.

7. Price the cost of replacing asphalt on the few traffic island we have to make crossing more comfortable, Rochester/Moore Street for example.

Brick was installed last year with reconstruction of Rochester Street. Installation of a planter may be an alternative worth considering. Cost <\$1,000.

122354 Continued

8. Plan a potential trial for Highway 7 connecting Beckwith trail to Carleton Place, a tough one.

The new Official Plan will identify a pathway system that will connect neighbourhoods and improve the walkability of the community.

9. Recommendation for pedestrian crossing of Highway 7. Maybe a plan to lobby MTO or County.

The new Official Plan will identify a pathway system that will connect neighbourhoods and improve the walkability of the community.

10. Have staff investigate if there will be trail funds from the On. Government, and if so should we form a tri-municipal committee to take advantage of, ie Highway 7 or to Almonte?

Currently there are no grant programs specifically for trails. New programs may be announced after the provincial election.

11. Should we form a resident committee to make future recommendations to council to enhance walkability?

The new Official Plan will identify a pathway system that will connect neighbourhoods and improve the walkability of the community. There will be significant opportunity for public input during the Official Plan process.

STAFF RECOMMENDATION

To be discussed

COMMITTEE DECISION

Staff to incorporate bike racks, 10 benches, landscaping on Rochester Street Island and also incorporate other recommendations that are routine in nature.

122355

Received from Phil Hogan, Treasurer
Addressed to Physical Environment Committee
Date August 25th, 2011
Topic Sewer and Water Budget 2012

SUMMARY

A draft of the 2012 Sewer and Water budget has been prepared and will be presented to Committee.

STAFF RECOMMENDATION

THAT Sewer and Water budget be presented.

COMMITTEE DECISION

Staff are to proceed with Public Meeting for Corporate Services for Water & Sewer Budget.

122356 Received from Paul Knowles, Chief Administrative Officer
 Addressed to Physical Environment Committee
 Date August 15th, 2011
 Topic Expansion Master Plan

SUMMARY

Consultant has prepared an Expansion Master Plan for both the Water Treatment Plant and the Water Pollution Control Plant (found at <http://carletonplace.ca/waterandsewerp94.php>) that considers options and describes expansion projects that will be required over the long term to accommodate anticipated growth. The Master Plans conclude that future plant expansions, at both plants, will be at the current locations even if the population of the Town expanded to 43,000. Expansion projects included in the plan are:

Description	Project	Cost	Year
Water Treatment Plant			
Increase Storage Capacity	Stage 1	3.5m	2019
Increase Treatment Capacity and Storage Capacity	Stage 2	6.8m	2032
Water Pollution Control Plant			
Increase Treatment Plant Capacity		8.6m	2020

STAFF RECOMMENDATION

THAT Notice of Completion for Master Plans be issued and identified projects be included in the Town's long term capital plan. These Master Plans will be utilized for base information during preparation of a Master Plan for the expansion of the water distribution and wastewater collection systems.

COMMITTEE DECISION

THAT Notice of Completion for Master Plans be issued and identified projects be included in the Town's long term capital plan. These Master Plans will be utilized for base information during preparation of a Master Plan for the expansion of the water distribution and wastewater collection systems.

122357 Received from Debby Lytle, Co Chair, CPiB
 Addressed to Dave Young, Director of Public Works
 Date August 2011
 Topic Communities in Bloom - Sign Installation

SUMMARY

Ms. Lytle is requesting that Council authorize the installation of CPiB signs on the Service Club Sign boards, located on Townline Road (2) and Franktown Road.

COMMENT

The CPiB has been a volunteer committee for 15 years and has developed programs of promotion and recognition of community pride of properties. Also, the Committee has provided volunteer consultation for a variety of municipal departments and projects.

STAFF RECOMMENDATION

THAT CPiB be permitted to have their sign installed on the Town's entrance signs.

COMMITTEE DECISION

THAT CPiB be permitted to have their sign installed on the Town's entrance signs.

122358 Received from Dave Young, Director of Public Works
 Addressed to Physical Environment Committee
 Date August 31st, 2011
 Topic Water & Sewer Financial Plan

SUMMARY

As previously discussed, the Town was issued a Drinking Water License in May 2011 and a condition of the issuance of this License is the submission of a financial Plan to the Ministry of Municipal Affairs within 6 months of issuance of the Drinking Water License.

COMMENT

Staff have developed the attached financial plan for Council's review.

STAFF RECOMMENDATION cp

THAT the Council of the Town of Carleton Place, as the owner of the Carleton Place Water System approves the Town of Carleton Place Water System Financial Plan #172-301.

AND THAT staff submit the Town of Carleton Place Water System Financial Plan #172-301 to the Ministry of Municipal Affairs by October 4th, 2011 in compliance with Ontario Regulation 453/07.

COMMITTEE DECISION

THAT the Council of the Town of Carleton Place, as the owner of the Carleton Place Water System approves the Town of Carleton Place Water System Financial Plan #172-301.

AND THAT staff submit the Town of Carleton Place Water System Financial Plan #172-301 to the Ministry of Municipal Affairs by October 4th, 2011 in compliance with Ontario Regulation 453/07.